

Bishop Fenwick High School

2011-12 School Year

Answers to Frequently Asked Questions by Students & Parents

Student Handbooks will be distributed the first day of school and will provide great detail and answers to most of your questions. This paper is a highlight of answers to questions that are frequently asked. (The Student Handbook can also be found on our website under 'About Us'.)

School Day

- The first day of school for all students is Monday, August 15, 2011.
- The first bell of the school day is at 8:20 am with the second bell and classes beginning at 8:25 am. The building is unlocked at 7:30 am. Dismissal is at 3:00 pm.
- The first day of school will be an all-period day with students reporting to their flex rooms upon arrival. Flex rooms are normally thought of as your home room and the room is listed as H.R. on the top of your class schedule.
- Fenwick operates on the A/E alternating day block schedule, where students take one set of four classes on A days (A/B/C/D) and another set of four different classes on E days (E/F/G/H).
- Class schedules have been mailed. If you need an additional copy, please contact the Main Office at 513-423-0723 (x202). Please complete the Schedule Change Request Form, found on our website under 'Academics/Guidance' or from the Main Office, to request a change in schedule. There is a \$20 schedule change service fee for student/parent-initiated schedule changes.
- Main Office Hours are 7:30 am – 3:30 pm.
- If your child is going to be absent, late or leaving early, you must call the attendance line each day at 513-423-0723 (option2) by 9:25 am with a follow-up note/doctor's note upon return.
- Students must always sign-in or sign-out at the front office if they arrive late to school or leave school early.
- Supplies required for each class will be indicated by the individual teachers during the first few days of school. Students can bring paper, pen and pencil for the first day.
- Your locker assignment is on your class schedule. Most students do not lock their lockers, but if desired, only locks purchased from the school office may be used.
- Information about busing from your school district should be directed to your school district's transportation office. These numbers are listed in the Student Handbook.

Uniforms

- Uniforms are required to be worn beginning on the first day of school. The complete Uniform Code can be found in the Student Handbook and is illustrated on our website at www.fenwickfalcons.org and click on "School Uniform Sites, 2011" under Falcon News. Students who are in violation of the Uniform Code will be sent home.
- All uniform shirts, pants, sweatshirts and skorts must be purchased from AppleHeart in Miamisburg or Educational Outfitters in Cincinnati. Specific item numbers are outlined in our Uniform Code. For directions to AppleHeart and store hours please call 937-384-0430 or 800-290-5656. For directions to Educational Outfitters and store hours please call 513-771-1234. Both companies maintain on file a copy of the Fenwick Uniform Policy.
- Pants are not to sag below a student's waist and are to be in good condition. Belts are to be worn at all time.
- Khaki skorts may be worn if purchased from AppleHeart or Educational Outfitters. Skorts may be worn with white ankle socks or white knee socks only. White tights may be worn with skorts from November to April.
- Shoes and socks must be worn at all times at Fenwick High School. Shoes must be closed toe, closed heel and have a hard sole. Shoes must be of dress/casual style or athletic style (gym shoes). Outside of athletic-style shoes, shoes are not permitted to rise above the ankle. Boots of any style are not permitted. Shoes must be in good condition (no tears/holes) and must be worn in the condition they were purchased (not colored in with marker or written on).
- Fridays are designated as "Spirit Days" where students are permitted to wear approved Fenwick spirit shirts purchased through clubs, teams or the spirit shop instead of the uniform shirt. Shirts must be red, gold, black, white or grey in color and include writing and images which show Fenwick spirit. Uniform pants are still required.
- The Spirit Shop is open on Monday, Wednesday and Friday from 11 am – 1 pm.

Edline - School Calendar - Communication

- Edline is our online grading system. Passwords for freshmen, new students and parents will be distributed at the Orientation night. Please check this frequently to stay informed about your child's progress.
- Our school calendar is ever evolving with additions, changes and updates of all school activities and athletics. **PLEASE** go to www.fenwickfalcons.org and click on "Calendar" on the left side. This will be your best resource for up-to-date information.
- Email blasts and mail are sent out to parents on a regular basis, therefore we ask that you **please inform the office of all changes to your email and home addresses**, as well as your current phone numbers, so that we are able to keep you informed.
- Email addresses for communications to faculty and staff can be found on our website under Academics/Faculty.

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Lunch

- Lunch is during the 3rd period and broken down into 3 lunch times. This is indicated on your schedule by LUN1, LUN2 or LUN3.
- A complete meal includes main entrée, choice of two sides and milk/juice for \$3.75. Additional choices are available. Lunch is paid for in cash or check payable to Aramark. Please be sure your child has lunch money, as no charges will be accepted.
- The lunch menu is posted on our website by clicking on the FHStudent box on the main page and then clicking on Lunch Menu.
- There is no refrigeration or microwaves available for student use.

Staff & Faculty

- Faculty and staff email addresses and phone extensions are listed on our website under Academics on the main page. Extensions are reached via the Main Office number.

Mike Miller (x205)	Principal
Mike Asbeck (513-423-0724)	Athletic Director
Fr. Jason Bedel (x210)	Chaplain
Trevor Block (x213)	Vice Principal of Academics
Karen Chicketti (x220)	Vice Principal of Students
Mark Floyd (x212)	Campus Ministry
Stephanie Smith (513-727-1500)	Director of Development
Reverend Edward Pratt	Special Advisor
Mike Raiff (x204)	Director of Finance & Business Operations
Betty Turvy (513-428-0525)	Director of Admissions
- Phone Numbers:

Main Office	513-423-0723
Admissions Office	513-428-0525
Athletic Office	513-423-0724
Development Office	513-727-1500
Main Office Fax	513-420-8690
- New faculty and staff for this school year include:

Fr. Jason Bedel (x210)	Campus Ministry/Chaplain/Religion
Jon Cook (x214)	IT Specialist
Erin Fite (x374)	Spanish
Alexander Fries (x355)	Latin
Rachael Koob (x357)	Religion II
Karen McGarry (x378)	Art
Hugh McPhail (x379)	Engineering
Rachal Nye (x382)	Math
Andrea Ziegler (x366)	Science
- Please do not hesitate to contact our School Counselors if you would like to discuss your child's progress and needs:

Jean Horn (x239)	For students with last names A – J
Vicki Weisbrod (x218)	For students with last names K – Z
- Our Technology Coordinator is Cheryl Brandenburg (x222).

Volunteering

- Volunteering is a great way to meet other parents and to be involved in your child's school. There are many opportunities to volunteer. Please contact the Development Office at 513-727-1500 if you have time to be involved.
- The Fenwick Athletic Association (previously 'Boosters') is an active group who help support our athletic programs and are always in need of enthusiastic and energetic members. They have a web page at www.fenwickfalcons.org; click Athletics/Boosters, which provides a wealth of information, updated athletics, photos and upcoming events. The 2011 President is:

Dave Krebs – President	937-689-5008	dkgm@email.com
Or contact the Athletic Office	513-423-0724	

Stay Informed ! Go to Edline and our Website Calendar Frequently !
www.fenwickfalcons.org
If you have any questions, please do not hesitate to contact us!